

GFEC Meeting Minutes

Monday, January 29, 2024 | 9:00 a.m. ~ 9:36 a.m.

Online via WebEx

Meeting Link: <https://suncortland.webex.com/meet/laura.gathagan>

Present: Chris Badurek, Teagan Bradway, Kevin Dames, Laura Gathagan (chair), Lori Reichel, Peter McGinnis, Keith Newvine, Nancy Diller, Jennifer Martin Tse, Pam Schroeder, Jillian Tucker

Absent: Marinda Souva, Austin Colluci, Vince DeTuri, Eileen Gravani, Kim Rombach, Carol Van Der Kar

1. Approval of Minutes from 11/20/23 meeting (L. Reichel moved, P. McGinnis seconded)
2. Approval of Minutes from 12/04/23 meeting (K. Newvine moved, L. Gathagan seconded), with the provision that any substantive corrections should be sent to L. Gathagan and, if necessary, addressed at the next meeting.
3. Discussion of Handbook Bylaws that govern the GFEC (Section 150.04) as requested by the Review of Governance Committee
 - a. The Education Policy Committee chair, Eric Edlund, suggested that the current EPC seat on the GFEC is not necessary. Discussion ensued.
 - b. P. McGinnis noted that originally the presence of an EPC representative ensured that GFEC decisions were consistent with undergraduate policies. That no longer seemed necessary.
 - c. P. Schroeder noted that no one from the EPC has attended in a few years.
 - d. L. Gathagan mentioned that the parallel GFEC seat on the EPC was removed, according to Chris Widdall.
 - e. A motion was made to eliminate the seat (P. McGinnis moved, T. Bradway seconded). Unanimously approved- motion passed.
 - f. After the motion passed, P. McGinnis noted that the GFEC would have to amend its bylaws. L. Gathagan voiced her intention to wait until the ROGC had completed their review before pursuing a vote of the grad faculty.
 - g. P. McGinnis reminded the committee that the ROGC did not have oversight over the GFEC though, out of courtesy, we would wait for their work to be done.
4. C. Badurek asked to address the difficulty of the criteria for seat 7 on the GFEC—

“One member of the graduate faculty elected at large from the library and departments having no graduate programs”. He noted that librarians had a difficult time meeting the criteria for grad faculty status.

- a. P. McGinnis added that faculty in departments with no grad programs no doubt had the same challenge.
- b. P. Schroeder helpfully read the pertinent section in the Handbook:

150.04 Bylaws of the SUNY Cortland Graduate Faculty

Article III:

Members: The qualifications for membership require that the nominee meet the following criteria:

1. Experience

The minimum experience requirement is three years of instruction at the graduate level at any institution of higher education, or three years of library service involving graduate programs.

The committee was satisfied that the issue was thoroughly addressed in this language. The committee was suitably grateful to P. Schroeder.

5. L. Gathagan noted that our next meeting (Feb 12) would address the curricular changes for the PE MST when E. Gravani could give background information.
6. P. Schroeder noted that a new grad faculty application had been submitted. L. Gathagan informed the committee that the application was in the Teams file and encouraged members to review it so that it could be addressed at the next meeting.

K. Newvine moved to adjourn

P. McGinnis seconded

Meeting ended: 9:36 am

Submitted by: L. Gathagan